**FRIEND CITY COUNCIL**

**MINUTES-REGULAR MEETING**

**FEBRUARY 6, 2018**

Mayor Vossler called the regular meeting of the City Council to order at 7:00 p.m. at Friend City Hall. Advanced notice of the meeting was given by publication in The Sentinel, the appointed method for giving advanced notice. All proceedings shown were taken while the meeting was open to the attendance of the public.

Mayor James Vossler presided, and City Clerk Debbie Gilmer recorded the proceedings. The following Councilmembers were present: Phyllis Ryan, Shane Stutzman, Harlan Schrock, and Stan Krause. A quorum being present and the meeting duly convened, the following proceedings were had and done.

As required by the Nebraska Open Meetings Act, Mayor Vossler announced that a copy of the Nebraska Open Meetings Act has been posted on the south door of the City Hall meeting room for all in attendance to review.

Mayor Vossler announced that it was time to open the public hearing to receive comments for the One and Six Year Road and Street Plan for Friend. Motion was made by Krause, seconded by Schrock, to open the public hearing for the purpose of receiving comments relating to the One and Six Year Road and Street Plan for Friend. On roll call voting aye, Ryan, Stutzman, Schrock and Krause. Nays none. Motion carried. Public hearing opened at 7:01 p.m.

Mayor Vossler announced that public comments would be accepted at this time. No comments were offered.

Motioned by Schrock, seconded by Stutzman, to approve the Minutes of the January 2, 2018 regular meeting, and the January 2018 Treasurer's Report as presented and file same. On roll call voting aye to approve the January 2, 2018 regular meeting minutes, and the January 2018 Treasurer's Report, Krause, Ryan, Stutzman, and Schrock. Nays none. Motion carried.

Motion was made by Schrock, seconded by Krause, to approve the Friend Community Healthcare System financial statements submitted for November and December 2017. On roll call voting aye, Stutzman, Ryan, Krause, and Schrock. Nays none. Motion carried.

A motion was made by Stutzman, seconded by Ryan, that claims, and payroll be approved by the claims committee, and be allowed, and the Clerk instructed to issue warrants on the respective funds to pay same. On roll call voting aye, Krause, Schrock, Ryan, and Stutzman. Nays none. Motion carried.

The claims approved were as follows: Jan Payroll, 24,603.33; Ameritas, 3675.26; EFTPS, 8615.47; Baker & Taylor, su 50.35; Beaver Hardware, su 303.81; Black Hills Energy, fe 1142.27; CAT Financial, fe 3900.00; Center Point, su 88.68; Central States, su 14,495.12; Keith Clouse, fe 250.00; Crete Auto, su 58.74; Culligan, su 41.25; Danko, se 2054.97; Demco, su 473.97; Diode, se 57.45; Discover, su 2396.57; Dollar Gen, su 1100.00; Eakes, su 260.35; EMS, fe 100.21; Farmers Coop, se & su 2289.60; First Wireless, su 392.00; Gale, su 136.44; Patrick Gates, re 529.12; Good Old Days, su 10.00; Paul Gropp, fe 150.00; Havlat Comp, se 70.00; Johnsons, su 136.73; Kirkham Michael se 625.00; Judith Knoke, re 60.00; Seth Knoke, re 20.00; Stan Krause, re 20.00; LONM, fe 760.00; Magnolia Jrn, su 20.00; Menards, su 304.35 & 367.88; Midwest Labs, se 170.25; NDHHS, fe 40.00; NE Dept of Rev, SWH 1254.18, ST 7544.72; NE Public Health, se 30.00; NE Public Power, fe 77,966.37; NMC, fe 903.67; Norris Public Power, se 5641.44; Diane Odoski, re 327.13; Office Cash, su 122.75; Orkin, se 51.00; Kelly Paulsen, re 60.00; Mike Paulsen, re 20.00; Tim Paulsen, re 20.00; Pioneer Publ, su 123.00; Principal Mutual, fe 114.83; Reminisce, su 10.00; Austin Rohrig, re 20.00; Ray Rohrig, re 40.00; Sandry Fire, su 757.77; Sargent Drilling, se 295.25; Susan Schrock, re 20.00; Seward County Independent, fe 62.21; Shafer Comm, se 150.00; Shell, su 110.51; Sid Dillon, se 1038.85; Marvin Slepicka, fe 1000.00; Phyllis Svehla, se 73.50; The Family Handyman, su 15.00; The Pioneer Woman, su 15.00; UMB, fe 132.50; UNO, fe 446.00; Verizon Wireless, se 477.76; Vyhnalek Ins, fe 2781.00; Windstream, se 1010.77; Young’s, se 186.09. Total Claims Approved $172,590.47.

Utility Superintendent, Patrick Gates, gave his report. Mr. Gates provided to the Mayor and Council a draft letter responding to a letter he received from Cordova relating to their past water usage, sales and billing. (Copy of this draft is attached.) After discussion, motion was made by Stutzman, seconded by Krause, directing Patrick Gates to finalize and mail letter to the Village of Cordova relating to their past water usage and billing.

Mark McFarland reported on behalf of the Friend Police Department.

Stan Krause reported on behalf of the Friend Volunteer Fire Department.

Mayor Vossler reported on behalf of Friend Community Healthcare System.

Continued discussion was had relating to the proposed Hamilton West Subdivision. Council had agreed at a previous meeting that in the event a purchase agreement is pending on the house and garage (north lots), that they would consider approving the south lot of this property be split from the north lots. As a pending purchase agreement was presented to the Council for the house and garage (north lots) located at 303 6th Street, motion was made by Schrock, seconded by Stutzman, to approve this subdivision of lots and allow these lots to be sold, and to approve the south lot be retained by the current owner and split from this parcel. On roll call voting aye, Krause, Ryan, Stutzman, Schrock. Nays none. Motion carried.

Continued discussion was had relating to a recent proposal to annex certain properties into the city limits. Attorney Katie Spohn advised the Mayor and Council to forward to the City Engineer, Kirkham Michael, a draft ordinance, which provides a description of the properties to be annexed, in order that they would facilitate completion of a plat map, which is required by state law to be attached to the ordinance declaring the annexation. Motion was made by Stutzman, seconded by Ryan, to forward to the City Engineer, Kirkham Michael, a draft ordinance, which provides a description of the proposed properties to be annexed into Friend corporate limits, in order that Kirkham Michael would facilitate completion of a plat map, which is required by state law to be attached to the ordinance declaring the annexation. On roll call voting aye, Schrock, Krause, Ryan, Stutzman. Nays none. Motion carried.

Mayor Vossler announced that it was time to close the public hearing to receive comments for the six year road and street plan. Motion was made by Schrock, seconded by Krause to close the public hearing for the purpose of receiving comments relating to the One and Six Year Plan for City Improvements for Friend. On roll call voting aye, Stutzman, Ryan, Krause, Schrock. Nays none. Motion carried.

Mayor Vossler read proposed Resolution #18-01.

**RESOLUTION #18-01**

 “WHEREAS, the City Street Superintendent has prepared a One Year and Six Year Plan for Street Improvement Program for the City of Friend, Nebraska, and

WHEREAS, a public meeting was held on the sixth (6th) day of February 2018, to present this plan and there were no objections to said plan;

THEREFORE, BE IT RESOLVED BY THE City Council of Friend, Nebraska, that the plans and data as furnished are hereby in all things accepted and adopted.”

Motion was made by Krause, seconded by Stutzman to approve Resolution #18-01. On roll call voting aye, Schrock, Ryan, Stutzman, Krause. Nays none. Motion carried. Resolution #18-01 was passed and approved this 6th day of February 2018.

Discussion was had regarding an interlocal agreement to create a mutual finance organization as authorized by the Nebraska Municipal Finance Assistance Act. Motion was made by Schrock, seconded by Ryan, to enter into agreement by and between certain cities, villages and rural fire protection districts of the State of Nebraska to create a mutual finance organization, known as the Saline County Rural Fire Protection Mutual Finance Organization, as authorized by the Nebraska Municipal Finance Assistance Act by authorizing Mayor Vossler to sign necessary documentation upon receipt. On roll call voting aye, Krause, Stutzman, Ryan, Schrock. Nays none. Motion carried.

On behalf of the Friend Community Redevelopment Authority, Jim Ryan attended the meeting to present to the Mayor and Council the CRA’s 2017 Year End Financial Reports. (Copies are attached.)

Motion to accept the CRA’s 2017 Year End Financial Reports for Tax Increment Financing was made by Stutzman, seconded by Krause. On roll call voting aye, Ryan, Schrock, Krause, Stutzman. Nays none. Motion carried.

Motion to accept the CRA’s 2017 Year End Financial Reports for Occupation Taxes from the Enhanced Employment Area was made by Schrock, seconded by Krause. On roll call voting aye, Stutzman, Ryan, Krause, Schrock. Nays none. Motion carried.

Librarian, Diane Odoski, provided an annual report of the Gilbert Public Library to the Mayor and Council for their approval. After review and consideration, Council had no objections and approved the submitted report.

No further business to come before the City Council, motion was made by Schrock, seconded by Krause, to adjourn the meeting. On roll call voting aye, Stutzman, Ryan, Krause, Schrock. Nays none. Motion carried. Meeting adjourned at 7:40 p.m.

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 James W. Vossler, Mayor

ATTEST

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Debbie Gilmer, City Clerk

I, the undersigned, City Clerk of the City of Friend, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Council on February 6, 2018; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted and were in written form and available for public inspection within ten working days; that all news media requesting notification concerning meeting of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

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 City Clerk

**NOTICE OF MEETING**

**CITY OF FRIEND, NEBRASKA**

Notice is hereby given that the City Council of the City of Friend, Nebraska will meet at 7:00 p.m. on **Tuesday, March 6, 2018** at the City Hall which meeting will be open to the public. Agenda for said meeting is kept current and is available in the City Clerk's office during regular business hours. Request to be on the agenda must be in the City Clerk's office 24 hours prior to the start of the meeting.

Debbie Gilmer, City Clerk